



PK Holdings, Inc. DBA Foundation House

Position Description

Position: Clinical Therapist

Type: Full-Time

Reports to: Clinical Therapist

Prepared: January 1, 2016

Revised: November 16, 2016

Foundation House, an extended care, sober-living program incorporating 12-Step, Holistic, Athletic, Art, Music, LADC, and Wilderness Therapy, seeks a full-time Clinical Therapist for its Portland, ME location. The Clinical Therapist will provide counseling, case management and support to a caseload assigned by the Clinical Director and or CEO. This position is integral to the foundation of recovery we offer each Resident, which is based upon the supportive culture and excellent quality of their home and experience therein—hence our name, FOUNDATION HOUSE. We believe that creating, maintaining, and teaching an environment of excellence in the residences has a fundamentally positive impact on resident success in early recovery.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Creates and facilitates an intake plan for new residents including designating a mentor, communicating with referring program therapist and/or educational consultant, and all other activities to better understand each assigned resident's need
- Completes intake and all associated paper work on incoming clients and reports any concerns or anticipated needs to staff
- Provides individual and group counseling to assigned caseload
- Responsible for ongoing communication and outreach to assigned clients' parents/guardians and referring therapist
- Completes documentation of individual/group sessions, parental contact, educational consultant/primary treatment completed each day
- Provides guidance in regards to sober living, school, work, volunteering, sponsor/AA meetings, parental conflict and probation/legal issues
- Holds clients accountable to Foundation House rules and expectations and checks in with clients who receive disciplinary warnings
- Works through transitional planning with clients starting well in advance of intended discharge date and completes a discharge summary after clients leave Foundation House

- Arranges and facilitates meetings with parents when requested
- Attends assigned meetings including regular team meetings, supervision meetings and roster review
- Acts as a team member by covering other therapists when requested
- Must be flexible to provide on call/night/day coverage as assigned by the Clinical Director and/or CEO and after hours support for clients
- Maintain current licensure
- Others duties as assigned by the Clinical Director and/or CEO

REQUIRED EDUCATION:

- Master's Degree preferred

REQUIRED LICENSE OR CERTIFICATION:

- Licensed Alcohol and Drug Counselor (LADC) or Certified Alcohol and Drug Counselor (CADC)
- Licensed Social Worker, counseling or psychology

QUALIFICATIONS AND ABILITIES:

- 2+ years of related work experience in a substance abuse/mental health setting
- Energetic and able to galvanize residents to take full advantage of Foundation House offerings
- Able to lead by example and participate in the residents' journey
- Knowledge of current recovery industry trends and residential treatment methodologies
- Strong verbal and written communication skills
- Creative and able to think outside of the box
- Possesses a great sense of humor
- Valid driver's license and related transportation

WHAT WE OFFER:

- Competitive salary (commensurate with licensure and experience)
- Team-oriented environment
- 100% individual paid health and dental coverage
- Paid holidays and vacation
- Fitness reimbursement

TO APPLY:

Interested candidates should submit a cover letter and resume to: heather@foundationhouse.com